**BUDGET TEMPLATES - The Strategic Pool for Research**

NB: Expenses mentioned are suggestions only - please adapt and adjust to match concrete activities applied for.

Please use “Budget template A” for the following types of grants: Special Pool for Podcast Production, Extra Pool, Center Pool, Project Development, Major Conferences, Minor Conferences, Collaboration with the Business Community.

Please use “Budget template B” for the following type of grant: Visiting Scholars

|  |  |  |
| --- | --- | --- |
| **BUDGET TEMPLATE A** | **S2021 (DKK)** | **F2021 (DKK)** |
| *Research Activity (please specify):* |  |  |
| **Expenses:**  **Named keynote(s) (if any):**    **Accomodation:** (please specify)  **Travel:** (please specify relevant budget items)  **Catering:** (please specify relevant budget items)  **Salary:** (please specify: student assistants etc).  **Other costs:** (please specify) |  |  |
| **Funding from other sources:** (applied for and granted)\* |  |  |
| **Brief budget explanation** (if relevant): |  |  |
| **Total** |  |  |

\*Please note: CAS will expect co-funding from other partners when researchers apply for joint research seminars and or events leading towards joint research proposals.

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| **BUDGET TEMPLATE B: (Visiting Scholars)** | | |
| **Semester:** | **Number of months** | **DKK** |
| **Rent** (please specify): |  |  |
| **Travel** (please specify):  **Per Diem** (max 1 month): |  |  |
|  |  |  |
| *or:* |  |  |
|  |  |  |
| **Salary** (only in special circumstances. Please motivate): |  |  |
| **Brief budget explanation** (if relevant) |  |  |
| **Total** |  |  |